

November 22, 2016

A regular meeting of the Alexandria Central School Board of Education, held in the Board Room, was called to order at 6:30 p.m. by Board President, Stephen Dreizler. Those present: Christine Lingenfelter, Andrea Adsit, Jane Aikins, Patricia Aitcheson, William Farman, and George Merritt.

Suzanne Hunter and Brianne Kirchoff – excused.

Mr. Joseph Orobona – Thank you and a few special words

The meeting opened with Mr. Joseph Orobona, Interim Secondary Principal, saying thank you to the family of Alexandria Central for his time here assisting us with our needs.

There was no public participation.

Approve Minutes

Motion by Adsit, seconded by Lingenfelter to approve the minutes of the October 25, 2016 regular board meeting.
6 yes 0 no Motion Carried

Treasurer’s Report – November

Motion by Aitcheson, seconded by Farman to approve the November 1, 2016 Treasurer’s Report.
6 yes 0 no Motion Carried

Tax Collector’s Report

Motion by Lingenfelter, seconded by Adsit to approve the annual (2016-2017) tax collector’s report.
6 yes 0 no Motion Carried

Resolution to Amend the Alexandria Central School District 403(b) Retirement Plan

Motion by Aikins, seconded by Adsit WHEREAS, the Alexandria Central School District (“District”) maintains the Alexandria Central School District 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted on the 2nd day of October 2008 by the District’s Board of Education (“Board”); and

WHEREAS, the Board desires to amend the Plan to permit Roth 403(b) Contributions and the in-plan rollover of a Non-Roth Account to a Roth Account;

NOW, THEREFORE, BE IT RESOLVED that section **6.6 Roth 403(b) Contributions** of the Plan is hereby amended to read as follows;

6.6 Roth 403(b) Contributions

ROTH contributions shall be allowed under the Plan. The rules of §1.401(k)–1(f)(1) and for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all

Mr. Joseph Orobona, Interim Secondary Principal – a few thank you words

Public Participation

Minutes

Treasurer’s Report – November

Tax Collector’s Report

Resolution to Amend the Alexandria Central School District 403(b) Retirement Plan

Amendment to the Alexandria Central School District 403(b) Retirement Plan (continued)

or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k)-1(f)(2). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan.

A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b)-6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b)-6(e). Notwithstanding section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).

BE IT FURTHER RESOLVED that the Plan shall include the following new section **6.7 Roth 403(b) Contributions;**

6.7 In-plan rollover from a Non-Roth Account to a Roth Account

If the Adoption Agreement so specifies-OR-If the Plan includes a qualified Roth contribution program, a Participant, Beneficiary, or Alternate Payee may, consistent with IRC § 402A(c)(4), direct an in-Plan qualified rollover contribution into a Roth Account of an amount under a Non-Roth Account that, for a transfer before January 1, 2013, the Participant, Beneficiary, or Alternate Payee otherwise was entitled to receive as an Eligible Rollover Distribution, or for a transfer after December 31, 2012 is consistent with IRC § 402A(c)(4)(E).

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this 22nd day of November, 2016.

6 yes 0 no Motion Carried

Approve Long Term Substitute Aide in Pre K

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Motion by Aitcheson, seconded by Farman that on the recommendation of the Interim Superintendent, Dr. John Slattery, to approve Brittaney Tarakowski as a long term substitute. This is at a daily rate of \$85.00 from November 3, 2016 until further out of building placement of a student. This decision was made based on this individual being a certified teacher and the needs of the Pre K program. When any need in Pre K changes we will go back to \$63.00 per day.

6 yes 0 no Motion Carried

FFA Presentation – Convention Trip

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Four students (Madison Hazelton, Zachary Patterson, Alexandria Hansson, and Victor Wallace) shared about their trip to Indiana for the convention.

Snow Plow Bid – Newberry Construction

Approval of Snow Plowing Bid for 2016-2017

Motion by Lingenfelter, seconded by Adsit that on the recommendation of the Superintendent, to approve Newberry Construction to do snow plowing at \$100.00 per hour per any type of service needed, to include pushing snowbanks and sanding, for the 2016-2017 school year.

6 yes 0 no Motion Carried

CSE/CPSE/504
Placements

CSE/CPSE/504 Placements

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Committee on Special Education, to place students for the next twelve months.

6 yes 0 no Motion Carried

Motion by Adsit, seconded by Farman that on the recommendation of the Committee on Pre School Special Education, to place students for the next twelve months.

6 yes 0 no Motion Carried

Motion by Aikins, seconded by Farman that on the recommendation of the 504 Committee, to approve 504 plans for the next twelve months.

6 yes 0 no Motion Carried

Approve New
Substitute
Teachers –
Tracy Duclon,
Bernard
Coffey, and
Colin Dack

Approve New Substitute Teachers

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent, to approve Tracy Duclon as a **new** non-certified substitute teacher with an associate's degree or less, effective November 3, 2016, for the 2016-2017 school year. Fingerprints have been approved.

6 yes 0 no Motion Carried

Motion by Aikins, seconded by Aitcheson that on the recommendation of the Superintendent, to approve Bernard Coffey as a **new** non-certified substitute teacher with a master's degree for the 2016-2017 school year. Fingerprints have been completed.

6 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Superintendent, to approve Colin Dack as a **new** non-certified substitute teacher with an associate's degree or less for the 2016-2017 school year.

6 yes 0 no Motion Carried

Approve Class
of 2019
Advisor – Lucy
Gionet

Approve Class of 2019 Advisor

Motion by Aikins, seconded by Aitcheson, to approve Lucy Gionet as an advisor for the Class of 2019.

6 yes 0 no Motion Carried

Administrative
Reports – Mrs.
Amy St. Croix,
Elementary
Principal &
Mrs. Kylie
Morgia,
Secondary
Principal

Administrative reports by Mrs. St. Croix, Elementary Principal, included:

1. She attended a Bilingual Seal conference. We will be forming a committee, as we are part of a regional co-hort. More information to follow as we move along.
2. Report cards went home with students on Tuesday, 11/22/16. For those parents who didn't get a parent teacher conference, due to the snow day, you may call and schedule one at a later date if you so choose.

Administrative reports by Mrs. Kylie Morgia, Secondary Principal, included:

1. She is happy to be part of the great ACS family and is looking forward to what is ahead.

Administrative Reports by Mr. George Merritt, Superintendent

Administrative Reports by Mr. George Merritt, Superintendent, to include:

1. IPAD Program – being initiated at school in the near future
2. Use of Building for Public Walking
3. Project/Auditorium/Heat in Bus Garage Update
4. Science Tutor – Taylor Thomson

Public Participation

Public Participation

Information was shared that the Girl Scout Troop 50095 will be holding a toilet paper drive in the near future – information is forthcoming.

Upcoming Meetings & Events

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- November 23rd through November 25th – Thanksgiving Break – No School
- November 28th - 30th – BOOK FAIR
- December 2nd – Oratorical Contest – Auditorium – 8:00 a.m. – 10:00 a.m.
- December 6th – Winter Concert – Grades 1-4 at 7:00 p.m.
- December 13th – Winter Concert – Grades 5 & 6 at 7:00 p.m.
- December 15th – Winter Concert – Grades 7-12 at 7:00 p.m.
- December 23rd through January 2nd – School closed – holidays
- December 20, 2016 – Regular Monthly Board Meeting – 6:30 p.m.

Executive Session

Executive Session

Motion by Adsit, seconded by Aikins to go into executive session for personnel matters.

6 yes 0 no Motion Carried

Time: 8:10 p.m.

Motion by Aikins, seconded by Aitcheson to come out of executive session and reconvene into regular meeting.

6 yes 0 no Motion Carried

Time: 9:05 p.m.

Adjournment

Adjournment

Motion by Aitcheson, seconded by Adsit to adjourn. Meeting adjourned at 9:06 p.m.


Clerk